

**Williamsburg Technical College  
STATEMENT OF POLICY**

**SECTION B – ADMINISTRATION AND FINANCE**

Title <b>BUDGET PREPARATION</b>	Number <b>B-5</b>
Division of Responsibility <b>Administration and Finance</b>	Date      Page <b>9/14/20    1 of 1</b>
Approval President  _____  Commission Chair  _____	Supersedes Policy No. <b>B-5</b> Date <b>2/3/14</b>

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It is the policy of Williamsburg Technical College to comply with Policy 7-8-101 of the State Board for Technical and Comprehensive Education Policy Manual which establishes system-wide policy and procedures concerning budget preparation.

State Board policies and procedures may be viewed on the System Office website at [www.sctechsystem.edu](http://www.sctechsystem.edu).